

**REPUBLIC OF TURKEY
ISTANBUL MEDIPOL UNIVERSITY
FACULTY OF PHARMACY**

2024-2025 ACADEMIC YEAR FALL TERM COURSE TAKING PROCEDURES

2024-2025 academic year fall semester course selection procedures will be carried out online on MEBİS between 24 September - 04 October 2024.

Important:

- **If you have a tuition fee debt, the course selections you make through MEBİS cannot be assigned to you.**
- **Since the courses you have chosen will not be assigned to you until your debt is paid, you need to solve your problem by applying to the Student Accounting Unit of the Department of Administrative and Financial Affairs.**

Course Taking Process:

- **Compulsory Courses:** Shows the courses that must be taken in order to graduate.
- **Common Compulsory Courses** (Turkish Language-I and II/Ataturk's Principles and History of Revolution-I and II)
- **Elective Courses Depending on the Program:** Elective Courses Taken in the 5th Grade
- **Courses/Internships You Failed**
- **Optional Elective Courses** (General Knowledge, Hobby, etc.)
- **Courses from Another Department/Program**

On the Course Selection Screen, under the headings above, there are courses that will be taught at our Faculty in the Fall Semester of the 2024-2025 Academic Year, internships that will be given, and courses/internships that you have to retake after failing.

First year students must choose Common Compulsory Courses.

Among the compulsory courses, **Turkish Language-I and II** and **Ataturk's Principles and History of Revolution-I and II** are given through distance education (UZEM).

Our students who will take **Elective Courses** must choose from the courses listed under the Optional Elective Courses heading. Optional Elective Courses will be offered in Kavacık and Haliç Campuses in the Fall Semester of the 2024-2025 academic year. Since students will be placed according to quotas, preferences should be made accordingly. Elective Courses that have been previously taken and successfully passed can be re-selected only for the purpose of improving grades. Definitions of abbreviations are given below.

K/P-2 Kavacık Campus/Lecture given on **Thursday**

K/CTS-1 Kavacık Campus/Lecture given on **Saturday**

H/C-2 Haliç Campus/Lecture given on **Friday**

H/CTS-1 Haliç Campus/refers to the course given on **Saturday**.

If the Elective Course selected from the "Failed" courses tab is not offered, you must submit a petition to your advisor stating which course you have chosen instead of this course within the

course taking-withdrawal period. After double-checking whether the selected courses are in the "selected" tab, you must direct your course selection request to the page where the advisor will approve the registration process by selecting the "student approval" button.

The validity of the course taking process depends on the course selection procedures being approved by the student and the advisor.

You cannot attend any classes, practices, or take exams without registering for a course. Continuing by manually writing your name on the existing class lists does not mean that you have chosen that course and it has no validity.

Course Exemption Procedures

- After the course taking process is completed, students can request exemption for similar courses taken and successfully completed at other higher education institutions (**requests other than undergraduate transfer**).
- Documents (transcripts, course contents) of the courses for which exemption will be requested must be submitted to the Dean's Office as an annex to the "**Exemption Application Form**".
- Students must attend the relevant course until the exemption process is finalized.
- If the exemption procedures are completed by the end of the course taking and withdrawal period (11.10.2024), the relevant student will be able to enroll in a new course(s) that will be deemed appropriate by the Advisor Faculty Member.

For the information of our students.