



## To the Attention of Our Students Studying in the English Program of our Faculty...

*Steps to Be Followed by Students Who Could Not / Will Not Be Able to Take the Midterm Exams Held / To Be Held Between 08.11.2025 and 16.11.2025 Due to Excuses...*

- Make-up exam applications must be submitted in person (by hand) to the Dean's Office of our Faculty by **November 21, 2025**. Applications from students who submit their excuses after this date will not be accepted.
- Make-up exam applications of students who were unable to attend the exams due to a medical report will be accepted.
- No make-up exams will be held for courses whose assessment method is Assignment/Project.
- Students who wish to request a make-up exam due to medical reasons must submit their medical report to the Dean's Office of our Faculty, together with the make-up exam application form, **within 5 working days** following the date of issuance of the medical report.
- Students enrolled in a Double Major Program in our Faculty who wish to request a make-up exam due to an exam schedule conflict must submit a screenshot from the MEBIS system showing the exam overlap, together with the make-up exam application form, to the Dean's Office of our Faculty within **3 working days** from the date the exam schedule is announced.
- Make-up exams will be held between **December 1–7, 2025**, and the exam schedule will be announced later.

[Click here](#) for the Make-up Exam Application Form...