



To the Attention of Our Students Studying in the English Program of our Faculty...

Steps to be followed by the students who could not/will not be able to enter the midterm exams held/to be held between 17.04.2023 and 30.04.2023 due to an excuse...

- Make-up exam applications can be made to the Dean's Office in person (by hand)/ilkay.kavalci@medipol.edu.tr via e-mail.
- Make-up exam applications of students who cannot participate in the exams due to exam conflict and health report will be accepted.
- There will be no make-up exam for the courses whose exam type is Homework/Project.
- Students who will request a make-up exam due to a medical excuse must submit the make-up exam application form to the Dean's Office within 5 working days following the issuance date of the health report.
- Students who will request a make-up exam due to the overlapping of the exams are required to submit the Mebis screenshot showing that the exams overlap within 3 working days, as an appendix to the make-up exam application form, to the Dean of our Faculty.
- Students who can prove that they have problems in the Online Multiple Choice / Classical Exams due to Technical Reasons (Screenshot - verification answer regarding the technical problem obtained from the address bt@medipol.edu.tr) should submit their documents related to the screenshots to the Dean of our Faculty within 5 work days following the exam date. They must be submitted as an annex to the application form.
- Make-up exams will be held between 15-21 May 2023, and the make up exam schedule will be announced later.

[Click](#) for Make-up Exam Application Form.