# T.C.

ISTANBUL MEDIPOL UNIVERSITY

GUEST RESEARCHER ACCEPTANCE AND IMPLEMENTATION INSTRUCTION

FIRST SECTION

Aim, Scope, Definitions Aim

**ARTICLE 1-** This instruction aims to regulate the implementation procedures and principles regarding the admission of visiting researchers to Istanbul Medipol University for a certain period.

# Base

**ARTICLE 2-** This instruction has been prepared based on the 14th article of the Higher Education Law No. 2547.

# Scope

**ARTICLE 3-** This instruction covers the procedures and principles governing the application, acceptance and rights, obligations and procedures of researchers outside Istanbul Medipol University to conduct research activities at the University.

# Definitions

**ARTICLE 4-** The definitions in this instruction refer to;

1. University: Istanbul Medipol University,
2. Rector: Rector of Istanbul Medipol University,
3. Visiting Researcher: Graduate students, PhDs or especially talented (art, sports, etc.) researchers who are in Istanbul Medipol University units for a certain period to research within the predetermined purpose and program,

d) Invited Researcher: Invited by the University visiting researcher vocational schools for which transfer application is made.

# SECOND SECTION

# Rights and Obligations Guest Researchers' Rights and Obligations

**ARTICLE 5-** The rights and obligations of visiting researchers during their employment at Istanbul Medipol University are as follows:

1. Visiting researchers are obliged to comply with the Higher Education Law No. 2547 and other legislation.
2. In case of an academic publication as a result of the research activity, guest researchers have to specify Istanbul Medipol University as the place where the research was conducted, following the academic rules. If the research results in a product covered by patent and intellectual property rights,

the legal regime applied to the faculty members of Istanbul Medipol University will be applied to the visiting researchers.

# Obligations of the University

**ARTICLE 6-** Istanbul Medipol University's obligations are as follows:

1. "Istanbul Medipol UniversityGuest Researcher Identity Card" is given to guest researchers by Istanbul Medipol UniversitySupport Services Department.
2. Visiting researchers benefit from the library, dining and service facilities provided to the University academic staff.
3. Visiting researchers can benefit from research facilities such as offices and laboratories related to their research subjects with the approval of their unit supervisors.
4. If deemed appropriate, the University may provide in-kind or cash support to visiting researchers.
5. In case the visiting researchers do not have health insurance, the University may carry out insurance transactions.
6. The head of the unit where the visiting researchers will work is obliged to explain the procedures, rights and obligations outlined in this instruction to the visiting researcher and to take his written commitment.

# THIRD SECTION

# Implementation Procedures

**ARTICLE 7-** (1) Persons who want to be a visiting researchers apply to the relevant unit. The Rectorate finalizes the application with the opinion of the unit and several supervisors.

1. University faculty members or units may request an invited researcher.
2. During the application, guest researcher candidates fill in the Annex-1 (commitment note), Annex-2 (Guest Researcher Information Form), Annex-3 (Business Plan) annexes of this instruction in Turkish or English and submit them to the relevant unit.
3. An advisor from the university teaching staff is appointed for visiting researchers. The advisor is determined by the proposal of the relevant unit and the approval of the rectorate.
4. In case the guest researcher candidate is the permanent staff of another institution, the consent of the institution is obtained.

# FOURTH SECTION

# Miscellaneous and Final Provisions

**ARTICLE 8-** Provisions of the relevant legislation are applied for visiting researchers coming within the framework of national and international exchange programs.

**ARTICLE 9-** The annexes of this instruction are part of the instruction.

**ARTICLE 10-** In cases where there is no provision in this instruction, the decisions of the authorized bodies of Istanbul Medipol University and the provisions of the current legislation are valid.

**ARTICLE 11-** This instruction enters into force from the date accepted by the Istanbul Medipol University Senate.

**Execution**

**ARTICLE 12-** The provisions of this instruction are executed by the Rector of Istanbul Medipol University.

\*Adopted by the University Senate's decision dated 21/05/2021 and numbered 2021/07-02-04.