# T.C.

ISTANBUL MEDIPOL UNIVERSITY COLLEGE OF HEALTH SCIENCES EDUCATION INSTRUCTION \*

Aim and Scope

**ARTICLE 1 -** (1) This instruction regulates the principles of undergraduate education and examinations given at the College of Health Sciences of Istanbul Medipol University.

# Base

**ARTICLE 2-** (1) This instruction has been prepared based on the “Istanbul Medipol University Associate and Undergraduate Education Regulations”.

# Definitions

**ARTICLE 3 - (1)** The definitions in this instruction refer to;

1. College: College of Health Sciences,
2. Board: School Board,
3. Board of Directors: School Board of Directors,
4. ECTS: Refers to the European Credit Transfer System credit.

# Duration of Study

**ARTICLE 4 –** (1) The education period in all departments of the School is four semesters. Students who complete the program they are registered with are given a bachelor's degree related to their department.

# Attending Classes and Attending Exams

**ARTICLE 5 -** (1) Except for the courses to be given with the distance education system, attendance to the courses, laboratories and practices is mandatory. However, attendance requirement cannot be more than 70% for theoretical courses and 80% for applied courses. Students who are documented to have exceeded the absenteeism limit are not admitted to the final exam of that course. The list of those who are not entitled to take the exam due to absenteeism is announced by the responsible lecturer of the relevant course at least one week before the final exam period, and the administration is informed.

# Exams

**ARTICLE 6 - (1)** Exams consist of midterm exams, final exams, makeup exams, excuse exams and single-course exams**.** These exams can be written, oral or both written and oral and/or applied. Exam dates deemed appropriate by the relevant unit are announced at least one week before the exams. A student who does not take the exam without a valid excuse is considered to have used his right to take the exam and is deemed to get zero (0) from that exam. If necessary, classes and exams can be held on Saturdays and Sundays with the board of directors' decision and the Rectorate's approval.

1. Students are required to enter the exams at the announced day, time and place, and with their identity documents

They must have other documents requested with them; Otherwise, they will not be admitted to the exam. Suppose the hall exam invigilators determine this situation with a report due to the control made during the exam. In that case, the exam will be deemed invalid, even if the grade received by the relevant student has been announced. Written exam documents are kept by the relevant instructor for at least two years.

1. Education and training in the college are carried out based on passing the course. To be able to take the prerequisite courses, the prerequisite must be fulfilled. A student who is successful in all courses by completing the 240 ECTS credits required for the program they are registered for has the right to graduate.
2. In determining the course success grade, the weight of the midterm exam grade is 40%, the weight of the final exam grade is 60%. When evaluations such as projects, assignments and presentations that replace more than one midterm or midterm exam are made, the average of these is accepted as the midterm grade. In order for the student to be considered successful in that course, the course success grade must be at least 60 (sixty) out of 100 (one hundred) full points. However, the final exam grade must be at least 50 (fifty) out of 100 (one hundred) full points.
3. Oral exams, practice exams and similar exams, whose answers are given by students without relying on written documents or records, are administered by two instructors.
4. Practice courses are carried out according to the procedures and principles determined in the relevant instruction.

# Cases without Provisions

**ARTICLE 7 – (1)** In cases where there is no provision in this instruction, the provisions of Istanbul Medipol University

Undergraduate Education Regulation and other relevant legislation are applied.

# Execution

**ARTICLE 8 - (1)** The provisions of this instruction are executed by the Director of the College of Health Sciences.

# Enforcement

**ARTICLE 9 -** (1) This Instruction enters into force on the date accepted by the Istanbul Medipol University Senate.

\* Accepted by the University Senate's decision dated 24/11/2015 and numbered 2015/32-04.