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ISTANBUL MEDIPOL UNIVERSITY

COLLEGE OF HEALTH SCIENCES DEPARTMENT OF PHYSIOTHERAPY AND REHABILITATION

CLINICAL PRACTICE INSTRUCTION\*

FIRST SECTION

Aim, Scope, Base, and Definitions

Aim

**ARTICLE 1-** (1) The aim of this Instruction is to regulate the procedures and principles of the practices they will do in the relevant institutions and organizations so that the students of the Department of Physiotherapy and Rehabilitation, Istanbul Medipol University, can observe and apply the knowledge and methods they have learned in the theoretical and applied courses they take within the framework of the requirements of the physiotherapy profession.

Scope

**ARTICLE 2-** (1) This Instruction covers the clinical practice courses of the Department of Physiotherapy and Rehabilitation of the School of Health Sciences of Istanbul Medipol University, the duties and responsibilities of the persons in charge of the clinical practice, and the principles in the supervision and evaluation of the clinical practice.

Base

**ARTICLE 3-** (1) This Instruction has been prepared based on Istanbul Medipol University Associate and Undergraduate Education Regulations.

Definitions

**ARTICLE 4-** (1) The definitions in this Instruction refer to;

1. University: Istanbul Medipol University,
2. College: College of Health Sciences,
3. Director: Director of Istanbul Medipol University College of Health Sciences,
4. Head of the Department: Head of the Department of Physiotherapy and Rehabilitation of the School of Health Sciences
5. Clinical Practice Coordinator: The official of the clinical practice organization selected from among the lecturers by the Head of the Physiotherapy and Rehabilitation Department

and the lecturer appointed as the administrator,

1. Clinical Practice Supervisor: The responsible lecturer of the course applied in the relevant academic year,
2. Clinical Practice Coordinator: The responsible physiotherapist who assigns work and duties to the student in the institution where the clinical practice is carried out, supervises and evaluates him,
3. Practice area: It refers to the public or private institution where the practice will be done.
4. Student Evaluation Form: It is the form that contains the evaluations of the application director on subjects such as the student's attendance, participation in education and training, and proficiency in applications.
5. Clinical Practice Evaluation File: It is the file prepared for the follow-up and evaluation of the student.

 SECOND SECTION

 Clinical Practices and Provisions

**ARTICLE 5 -** (1)Students can practice in institutions and organizations recommended by the Department Head and approved by the School of Dean and in places such as nursing homes and rehabilitation centres.

1. "Clinical Practice I" course in the second year Fall semester, "Clinical Practice II" course in the second year Spring semester, "Clinical Practice III" in the third year Fall and "Clinical Practice IV" in the third year Spring semester, "Clinical Practice V and VI" in the fourth semester. The class is held uninterruptedly in the Fall and Spring semesters.
2. For the student to take the Clinical Practice V and VI courses, it is necessary to meet the attendance requirement in the Clinical Practice I, Clinical Practice II, Clinical Practice III and Clinical Practice IV courses taught in the second and third year.
3. The provisions of the Istanbul Medipol University Undergraduate Education Regulations and the decisions of the university senate are valid for the attendance requirement.
4. Unless the students fail due to absenteeism, it is up to the Board Department's decision whether to repeat the applications of the courses they have taken again.

Make-up programs for students whose application period is insufficient and whose excuses are accepted are arranged by the Clinical Practice Coordinator with the decision of the department board.

1. Students are obliged to comply with the dress code required by profession in clinical practices.

Execution of Clinical Practice

**ARTICLE 6 -** (1) The execution of the clinical practice course is done as follows;

1. Students practice Clinical Practice I, Clinical Practice II, Clinical Practice III and Clinical Practice IV at institutions recommended by the department under the supervision of a physiotherapist.
2. Application of "Clinical Practice V and Clinical Practice VI" courses in ''Neurology, Pediatric Neurology, Orthopedics and Traumatology, Cardiology, Chest Diseases, Physical Medicine and

It is compulsory in the Rehabilitation, Intensive Care and Reanimation clinics, and optionally in the fields of "Plastic and Reconstructive Surgery, Cardiovascular Surgery, Athlete Health, Public Health and Geriatrics". Students must complete eight clinical practices, seven of which are compulsory and one is optional. Clinical practices are carried out under the supervision of a physiotherapist and in units without a physiotherapist, under the responsibility of the physiotherapist appointed by the clinical practice coordinator.

Responsibilities and Duties of Clinical Practice

**ARTICLE 7 -** (1) The student's duties and responsibilities are as follows;

a) To comply with the working and safety rules, order and discipline of the institution where the practice is done.

1. To fulfil the duties and responsibilities requested from them in the field of practice.
2. Participating and applying the treatment under the supervision of the practitioner.
3. Not to change the practice area without permission.
4. Not to leave the practice area without permission.
5. Taking care to use all kinds of tools and equipment carefully in the practice area.
6. To fill in the relevant sections of the Clinical Practice Evaluation File and

hand over to the practice executor.

The duties of the Clinical Practice Executive are as follows;

1. Monitoring the student's attendance, directing and supervising their studies during the Clinical Practice
2. To take the necessary measures for the efficiency of Clinical Practice training.
3. To implement the applications to be made by the student under their supervision.
4. Filling the student evaluation form and submitting it to the practice director.

(3) The duties of the Clinical Practice Responsible are as follows;

a) To determine the application units and dates of the students who will do clinical practice

and

sending the lists to the relevant institutions.

1. To ensure that the Clinical Practice training is carried out regularly and to supervise the practices on site.
2. At the end of the practice, the Student Evaluation Form and the Clinical Practice

To give the application grade due to the oral, written exam, homework, project assignment and similar evaluations that it deems necessary.

(4) The duties of the Clinical Practice Coordinator are as follows;

1. To observe the harmony and coordination between clinical practice courses.
2. To ensure coordination with the institutions and organizations where clinical practice training will be held humanely.
3. Necessary measures for the complete execution of clinical practice training

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d) Supervising and evaluating clinical practices at practice sites.

Evaluation of Clinical Practice

**ARTICLE 8 – (**1) Clinical Practice courses are evaluated with midterm and general exam grades.

* 1. While calculating the course success grade in Clinical Practice I, II, III and IV courses, the application grade obtained based on the Student Evaluation Form is accepted as the midterm exam grade and is evaluated before the general exam. In cases where the department board deems it necessary, a midterm exam can be given instead of a clinical practice course grade.
1. When calculating the course success grade in "Clinical Practice V and VI" courses, "Clinical Practice V and VI."

The application grade obtained based on the "Practice Evaluation File" is accepted as the midterm exam grade and is evaluated before the general exam. In cases where the department board deems it necessary, a midterm exam can be held instead of the practice grade.

1. In the Clinical Practice Evaluation File, the student's attendance, compliance, and success in clinical practice are evaluated in the section to be filled by the clinical practice director.

The student may object to material errors within five weekdays after the duly announcement of the exam results.

 General Provisions

**ARTICLE 9-** (1) The provisions of the relevant legislation are valid for matters not included in this Instruction

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**ARTICLE 10 -** (1) This Instruction is applicable from the 2017-2018 academic year

**Execution**

**ARTICLE 11- (1)** The provisions of this Instruction are executed by the Director.

\*Accepted by the University Senate's decision dated 16.01.2018 and numbered 2018/03-01.