

FREQUENTLY ASKED QUESTIONS - TRANSFER OF CREDITS	
1. When I transfer from a 2 year institution which year will I be transferred to?	For students coming from pass/fail undergraduate programs, if the total of his/her ECTS credits for the courses to be waived is 60 or above, he/she is transferred to the next academic year. Starting from the 1st term of the program, the student is expected to take courses for which a waiver is not granted in the order in which they are offered at the University.
2. Frequently asked question on transfer of credits	Waiver requests for courses taken at another institution need to be made, in person, by the student or someone with a power of attorney, at the Office of the Dean, Faculty of Fine Arts Design and Architecture of Istanbul Medipol University during the first two weeks of the academic term. Applications made after this period will not be evaluated. Students registered in the Preparatory class can also apply for a waiver request to the Office of the Dean, Faculty of Fine Arts Design and Architecture of Istanbul Medipol University within the first two weeks of the academic term provided they successfully pass Preparatory Year.
3. Which documents are needed for the waiver application?	In addition to the waiver request petition, the student needs to also include in his/her application to the İstanbul Medipol University Faculty as an official document from the school, the syllabi for the courses taken, transcript and grade conversion table (grades corresponding to points in the 4 and 100 system). For Turkish language courses, History of Atatürk's Principles and Reforms course and Foreign language courses an official course content is not required. If the course taken is in a language other than Turkish or English, a notarized Turkish translation of the course content and transcript should be included with the application. Students coming from overseas universities should also include the official equivalency document for their university in their application.
4. What are the criteria for a waiver?	In order for a course to be waived, the already taken course should have at least 75% of the ECTS and 75% of similarity in content with the course to be waived. An evaluation is made with the above criteria regardless of whether or not a course is mandatory or an elective. Courses offered within the faculty and considered original are outside the purview of a waiver.
5. Do the waived courses affect my grade point average?	Based on the evaluation of the waiver commission, the student's waived courses are included, along with their grades, as part of the courses taken at the University, recorded in their transcript and included as part of their grade point average. The ECTS of the courses transferred are included in the graduation ECTS and grade point average.
6. I am a transfer student from another university, can I transfer a course for which I have a conditional pass?	For those students transferring from another university, entering through the ÖSYM exam, or the quota for foreign students, courses previously taken with conditional passes or courses previously taken and failed, are not considered for a waiver. For those students transferring from a 2 year program courses with conditional passes are accepted since these students have already graduated from their programs.
7. Can I object to a waiver application result? What is the period for this?	Objections to waiver results need to be made within 5 work days of the declaration of the waiver request evaluation. Objections made after this period are not accepted. The right to ask for a waiver remains for any courses added to the program thereafter. In order to make an objection the "Objection to Waiver" form (LINK) is filled.
8. Can students transferring from a two year program do a double major?	They can apply to do a double major as long as they fulfill the prerequisites for this.
9. Can students transferring from a 2 year program take summer courses?	

	<p>a. The student may take courses from previous years which he/she failed or did not earn the right to attend the exam for.</p> <p>b. Except for design studio classes, the student may take courses that have no prerequisites or those whose prerequisites he/she has fulfilled, regardless of whether or not he/she has previously taken this course.</p> <p>*In Summer School you may only take a design studio class which you previously took and failed.</p>
10. Can I take a course from which I was exempted?	
	If a course was waived, students may not take this course as a way of increasing their grade point average. You may take the course only after you have applied to the Secretariat of the Office of the Dean for this waiver to be removed and after the waiver is removed.
11 How can I reach the updated version of my waiver situation?	
	You may see it in Mebis, under student courses, transfer.
12. İntibakta staj 1'den muaf tutuldum hangi staj türünden muaf tutuldum, hangi stajları yapmalıyım?	
	<i>For Transfer students from a 2 year program to the Architecture and Interior Architecture departments, regardless of the type of Internship they previously did, they are kept exempt from 24 days of "special" internship and need to complete the remaining 24 work days of office internship and 24 work days of construction site internship.</i>
	For Transfer students coming from a 2 year program to the Urban Design and Landscape Architecture Department, their previous internship is counted as 20 work days at a nursery. They need to complete the remaining 20 work day office internship and 20 work day site internship.
	For Transfer students coming from a 2 year program to the Industrial Design Department, regardless of the type of Internship they previously did, they are kept exempt from 24 days of "office" internship and need to complete the remaining 24 work days of office internship and 24 work days of production internship.
	For Transfer students coming from a 2 year program to the Visual Communication Department, regardless of the type of Internship they previously did, they are kept exempt from 24 days of "special" internship and need to complete the remaining 24 work days of agency internship and 24 work days at a firm that has a design department.
	For Transfer students coming from a 2 year program to the Gastronomy Department, they need to complete an additional 30 work days of internship.
	* For Transfer students coming from another university, their internship types and days will be accepted as is.